

in PORTUGUESE too! in ITALIAN too! in GERMAN too! in ITALIAN too! et al.

Freelancer Profile

Name:			
Company Name:			
Street Address			
City		State/Province	
Zip / Postal Code		Country	
Business Phone #	Country Code:	City/Area Code:	Number
Other Phone #		Fax	
Email			
URL			

LANGUAGES (please indicate country if applicable, i.e.: Spain, Mexico, Latin Ame., etc. or dialect)

Mother tongue:

- | | | |
|-----------------------------------------------|-----------------------------------------------|----------------------------------|
| <input type="checkbox"/> English † French | <input type="checkbox"/> French † English | Canada / France / Both |
| <input type="checkbox"/> English † Spanish | <input type="checkbox"/> Spanish † English | Mexico / Spain / LatAm/See Other |
| <input type="checkbox"/> English † Italian | <input type="checkbox"/> Italian † English | |
| <input type="checkbox"/> English † Portuguese | <input type="checkbox"/> Portuguese † English | Brazil/ Portugal |
| <input type="checkbox"/> English † German | <input type="checkbox"/> German † English | |
| <input type="checkbox"/> Other | | |

Please provide details or comments (e.g. accents, dialects, etc.)

FIELD(S) OF SPECIALIZATIONBusiness / Corporate

- Human Resources
- Finance
- Labour/Union Contracts
- Pension, Health Benefits
- Basic Legal
- Full Legal
- Insurance
- Public Relations
- Industrial Relations
- Other :

Food

- Recipes/Cookbooks
- Nutrition
- Ingredients/Food Labelling
- Other :

Marketing

- Marketing & Sales
- Sales/Marketing Presentations
- Sell sheets / trade presentations

Do you know what the following means?
"Cost vs YA" or "POS" stand for?

What is a display header?

- Packaging & Labelling
- Creative/Adapts (ie slogan adaptations)
- Retail/Catalogue
- Clothing/Fashion
- Commercial scripts; video scripts
- Other :

Sports

- General
- Specific Sport(s):
- Team Sports
- Olympic Sports
- Sporting Equipment
- Other :

Medical

- Basic Medical
- Full Medical
- Pharmaceutical
- Dental
- Herbal, botany
- Technical medical
- Equipment
- Other :

Technical

- Automotive
- Computer hardware
- Computer software
- Chemical:
- Electrical
- Engineering :
- Film & Photography
- Gas/Pipeline
- Machinery/Equipment
- Nuclear
- Telecommunications
- SAP
- WHMIS/MSDS
- Other :

Other(s), i.e: ISO, etc...

Education :	
Associations:	
Years of <i>TRANSLATION</i> Experience	
Alternative/other experience that pertains to your fields of specialization	

AVAILABILITY

Full time
 Part time
 Day
 Evening
 Both

TRANSLATION RATE (Please indicate rate by word in either **CDN** or **US** Currency only)

Translation	Revisions	Proofreadings	Minimum Charge
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Payment Details: How do you accept payments? Paypal? Cheque? Preferred Currency?

OUTPUT

Translation: Average # of words per day or per hour

Proofreading Average # of words per day or per hour

Do you offer OTHER SERVICES besides translations?

Additional Information: ie. Work methods, partners, special interests, etc.	
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Tell us about yourself! (hobbies/interests, translation projects you are particularly proud of, etc.)	
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System Information

MS Windows/MS Office: Word Basic Intermediate Excellent Skills
 Powerpoint Basic Intermediate Excellent Skills
 Excel Basic Intermediate Excellent Skills

Adobe Acrobat **READER** Basic Intermediate Excellent Skills
for PDF files for viewing and printing "as shown"

Adobe Acrobat **Full Version** Basic Intermediate Excellent Skills
(enables you to enlarge and print for better viewing, to make corrections, etc!)

DTP/Graphics: Quark Express Basic Intermediate Excellent Skills
 Adobe Illustrator Basic Intermediate Excellent Skills
 InDesign Basic Intermediate Excellent Skills
 Other

HTML/ XML: Basic Intermediate Excellent Skills

Details:

Translation Tools : Fusion Déjà vu Multitrans SDLX Trados Others:

Other Tools/References:

Along with this form, please feel free to send your Resume or any other pertinent information.

Thank you for completing this form. Be assured that your CONFIDENTIAL information will be added to our database and that we strictly enforce our privacy policy. We will contact you if a project in your language and field of specialization becomes available.

in FRENCH only inc.

25 Rockcastle Drive Toronto, Ontario Canada M9R 2V2

Tel: 01-(416)-248-5648 Fax: 01-(416)-614-3806

General Email: info@translations.ca

Please save and email this form now.

www.Translations.CA